PRINCE2® Foundation and/or Registered Practitioner

This accredited course is designed to enable delegates to apply PRINCE2 to the running and managing of a project within an environment supporting PRINCE2. Successful candidates will achieve either or both Foundation and Practitioner status. The first three days of the course concentrate on the method and is designed to give delegates an in-depth understanding of the principles and terminology of PRINCE2 as applied to various scenarios. Delegates attending this part of the course will sit the Foundation exam at the end of the third day. A free re-sit of the Foundation exam will be available in the unlikely event of a failure. The Foundation exam is a one hour closed book multi-choice exam of 75 questions of which 70 will be scored with a pass mark of 50%. The fourth day is used as a mentoring revision and review session for the Practitioner delegates and the exam takes place on the last day of the course. The Practitioner exam is a 2.5 hour open-book (AXELOS's PRINCE2 manual only) exam of 9 questions with 12 marks per question and a pass mark of 55%.

Learning formats available

Choose from the following learning formats to suit your needs. All formats require a considerable number of hours of individual effort outside of the classroom, which increases significantly from classroom to blended (mix of classroom and self-study) to directed self-study learning formats. Commitment of the individual to the appropriate level of self-study is essential for all learning formats.

Learning format	Classroom	Blended learning	Self-study
Classroom duration (including exam attendance)	Foundation: 3-day single event; Practitioner: 2-day single event; Foundation & Practitioner: 5-day single event	Foundation and Practitioner: directed self-study + 2 days classroom	Directed self-study + classroom exams
Total out-of-classroom hours required	10 to 15 hours	20 to 30 hours	Foundation: 30 to 40 hours Both: 50 to 60 hours
Foundation exam (1 hour)	At end of the third day	On the first 0.5 day of the course	Scheduled by the individual from a range of dates
Practitioner exam (2.5 hours)	At the end of the course	On the final 0.5 day of the course	Scheduled by the individual from a range of dates
Remote expert support (email & telephone)	√	√	√
Public open event	√	√	√
In-house single client event	√	√	√

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Who should attend?

Project staff wishing to demonstrate a recognised level of competence in project management or who are required to play a role in a project conducted in accordance with the PRINCE2 method.

Course objectives

- Describe the purpose and major content of all roles, the principles, themes and processes.
- State which management products are input to, output from, and updated in the processes.
- State the main purpose, and key contents, of the major management products as identified in the detailed syllabus.
- State the relationships between processes, products, themes, roles and the management dimensions of a project.

In addition, Practitioner delegates will be able to:

- Produce detailed explanations of all principles, processes and themes and apply the method to a range of project situations.
- Demonstrate that they understand the relationships between processes, products, themes, and PRINCE2 products and can apply this understanding.
- Demonstrate that they understand the reasons behind the processes, products, themes, roles of PRINCE2, and that they understand the principles underpinning these elements.
- Demonstrate their ability to tune PRINCE2 to different project circumstances.

Course content

- Overview and principles
- Themes: Business Case, Organisation, Quality, Plans, Risk, Change and Progress.
- Processes: Starting Up, Directing, Initiating, Managing a Stage Boundary, Controlling a Stage, Managing Product Delivery and Closing a Project.
- Exam preparation and exam practice questions, exercises and scored feedback
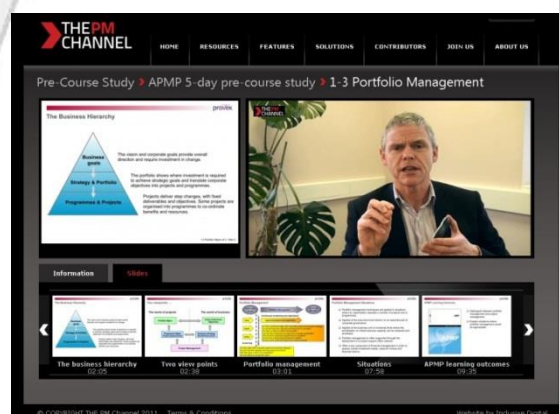
Pre-requisites:

Ideally a minimum of 1 to 2 years experience in a project environment as a senior manager, project manager, project/team leader or end-user.

Classroom style: The course is designed to be interactive, with opportunities for discussion. The course devotes time for group-based case studies and exercises. Delegates will be required to do evening work during the week of the course. Numbers on each course is limited to ensure the highest quality and level of delegate participation.

Self-study on The PM Channel: Directed self-study uses The PM Channel:

- Unique engaging structured video based learning and development resources
- Available 24/7 via internet access
- Self-paced. You control when / where to study
- Exam Guidance, Tips and Practice questions
- Key documents available to download
- Tracked personal progress
- View samples of videos within The PM Channel, visit www.thepmchannel.com

Further information: For prices on public or in-house events, more information or to discuss the most appropriate Provek learning format to suit your needs, please contact Erica Gassor on 01635 524610 or erica.gassor@provek.co.uk or visit our website at: www.provek.co.uk